



SOUTH CAROLINA CRIMINAL JUSTICE ACADEMY
5400 Broad River Road
Columbia, SC 29212-3540

Documentation for Registration

Candidate's Name: _____

Candidate's SS#: _____

Training Requested (Circle One): **Class 1** **Class 1LECO** **Class 1 Special Basic**
Class 2 **Class 3(Limited Duty)** **Equivalency Exam**

Documentation Checklist

- Original Academy Law Enforcement Candidate Training & Certification Application

- Original Academy Preplacement Consent & Medical History Form

- Legible Copy of Birth Record

- Legible Copy of High School Diploma/G.E.D. Equivalency (Transcripts MUST be Official)

- Original Certified 5 Year South Carolina Driving Record
(Current – Driving record MUST not reflect an expired date on registration day)

- Original NCIC/CHC (To Include Proper Name, SS#, Race, Sex and Birth Date)
(Instate & Interstate run under purpose code J)

- Original Certified Out of State Driving Record (If Held within the Past 5 Years)
(Required on Registration Day)

Please Attach Form to Documents